



## “Law on Protection of Personal Data” Information Note

### Definitions

The following terms used in this note refer to:

**Personal Data:** Any information relating to an identified or identifiable natural person,

**Law on Protection of Personal Data (“KVKK”):** The Law on Protection of Personal Data numbered 6698 that entered into force by being published in the Official Gazette on April 7, 2016,

**Sabancı Foundation:** Hacı Ömer Sabancı Foundation residing at Sabancı Center 34330 4. Levent Beşiktaş İstanbul Turkey,

**Data Processor:** Natural or legal person who processes Personal Data based on authority granted by data controller and on behalf of data controller,

**Data Controller:** Natural or legal person who determines the purposes and means of processing of Personal Data and who is responsible for the establishment and management of the data filing system.

### Data Controller

Pursuant to the Law on Protection of Personal Data (KVKK), personal data that you share as a party, member, donator, scholarship holder, intern, provider, visitor, grantee, award-winner, applicant, receiver of support, Changemaker, program partner and/or foundation staff/manager will be taken into consideration, within the framework explained below, by Sabancı Foundation legal person determined as data controller.

### Purpose of Processing Personal Data

As per Articles 4, 5 and 6 of the KVKK, your personal data will be processed in compliance with the core principles of:

- Being in conformity with law and good faith
- Being accurate and when necessary, up-to-date
- Being processed for specified, explicit and legitimate purposes
- Being relevant, adequate and proportionate to the purposes for processing
- Being stored only for the time designated by relevant legislation or necessitated by the purposes for processing

in relation with Sabancı Foundation’s activities listed below.

Sabancı Foundation's activities:

- Providing scholarship, internship and dormitory opportunities
- Building and repairing institutions, realizing joint projects and programs
- Presenting awards in education, arts and sports
- Organizing/supporting culture and art events
- Creating grant programs and partnerships
- Organizing seminars
- Ensuring and maintaining communication of information about activities

## **Transfer of Personal Data**

Pursuant to Article 8 and Article 9 of the KVKK, within the framework of purposes listed above, your personal data may be transferred to third parties (program partners, institutions cooperated with, providers, donators, foundation managers/staff, Sabancı Group companies, Sabancı Center management/security unit, legally-capable public institutions and organizations, legally-capable private persons or foreign countries) when deemed necessary within the scope of Personal Data processing conditions and purposes in order for Sabancı Foundation to maintain its activities.

## **Method and Legal Reason of Personal Data Collection**

Via channels such as:

- Scholarship/Internship/Dormitory Application Forms
- Sabancı Foundation Web Sites Contact Forms
- Sabancı Foundation Web Sites E-Bulletin Subscription Forms
- Grant Program Application Forms
- Job Application Forms
- Competition Application Forms

and based on different legal reasons, for Sabancı Foundation to maintain its activities, your personal data may be collected, processed and transferred by Sabancı Foundation in accordance with the core principles set forth by the KVKK, within the framework of conditions and purposes of personal data processing established in Article 5 and Article 6 of the KVKK, and for purposes hereby stated in this Information Note.

## **Rights of Data Subject**

Pursuant to Article 11 of the Law (KVKK), everyone is entitled to:

- a) Learn whether or not personal data relating to him are being processed,
- b) Request further information about processing if data relating to him are being processed,
- c) Learn the purpose of processing of personal data and whether personal data are processed in accordance with the purpose,
- d) Learn the third parties in the country or abroad to whom personal data are transferred,
- e) Request rectification of personal data if processed incompletely or inaccurately,
- f) Request deletion or destruction of personal data within the framework of conditions set forth in Article 7 of the KVKK,

- g)** Request notification of the operations made as per indents **(e)** and **(f)** to third parties to whom personal data are transferred,
- h)** Object to occurrence of any result that is to his detriment by means of analysis of processed personal data exclusively through automated systems,
- i)** Request compensation for damages the person incurs due to unlawful processing of personal data,

by applying to the data controller.

In case you make a written application to Sabancı Foundation regarding your rights stated above, your request will be answered free of charge max. in 30 (thirty) days based on the nature of your request.

You must deliver your application, written clearly and comprehensibly, with wet-ink signature and along with documents of your identification and address, to **Sabancı Vakfı Sabancı Center 34330 4. Levent Beşiktaş İstanbul Turkey** by hand, by mail or through a notary.